

### **Timeline**

Refunds will be issued 30 days after the last scheduled day of the showcase

Credits will be issued 30 days after the last scheduled day of the showcase and will be valid for 25 months (two years) from the last scheduled day of the showcase

### **Cancelation for COVID- 19 Policy**

#### **Option 1:**

Should the showcase be cancelled due to federal mandates related to COVID- 19, participants can choose to receive a 100 % credit for fees paid towards the College Connection Showcase tuition

#### **Option 2:**

Should the showcase be cancelled due to federal mandates related to COVID- 19, all participants will be refunded the showcase fees paid **MINUS a \$75.00** processing/administrative charge.

### **Individual Withdraws**

Any withdraws or cancelations on the participants behalf prior to the showcase will continue to follow the established Refund Policy (see below).

### **Refund Policy**

All requests for cancellation/refund must be made in writing to fieldhockey@threestep.com  
Upon registering, individuals have held their spot with a **\$250.00 NON-REFUNDABLE DEPOSIT/NON- TRANSFERABLE**. This deposit is non-refundable/non-transferable for **ANY** reason, including any "Act of God." The only exception is the stated Cancelation for COVID- 19 Policy (see above).

Fees paid, **EXCLUDING the \$250.00 NON-REFUNDABLE/NON-TRANSFERABLE DEPOSIT**, will be refunded if notice of cancellation is received 21 days prior to the start of the showcase.  
No refunds of any kind will be granted if cancellation is made less than 21 days prior to the start of the showcase, unless you have purchased cancellation insurance\*.

Once a participant checks in, all funds paid are non-refundable/non-transferable. This policy includes homesickness, injury, illness, family commitments, late arrivals or early departures & expulsion from the showcase.

### **Cancelation Insurance**

If you purchased cancellation insurance upon registering, you must provide notice of cancellation no less than 2 days prior to the start of the showcase to receive tuition reimbursement **EXCLUDING the \$250.00 NON-REFUNDABLE/NON-TRANSFERABLE DEPOSIT**.

### **Medical Withdrawal**

Cancelation for a medical reason requires documentation from a physician on official office letterhead sent to fieldhockey@threestep.com.

Medical withdrawal will be accepted up to 2 days prior to the start of camp. A tuition reimbursement **EXCLUDING the \$250.00 NON-REFUNDABLE/NON-TRANSFERABLE DEPOSIT**.